

These Terms and Conditions ("Terms") apply to enrolment for the December 2026 Workshop ("Workshop") conducted by Node Robotics ("the School"). Together with the Workshop Registration Form, they form the agreement between the School and the parent/guardian of the Student ("Parent") as named in the Workshop Registration Form.

1. Enrolment

1.1. All enrolments are subject to these Terms, which become legally binding upon (a) the School's written confirmation of acceptance and (b) the Parent signing the Workshop Registration Form and the Acknowledgement below.

1.2. The School reserves the right to withhold acceptance of an enrolment at its discretion, if such action is deemed to be in the best interests of the Student or the School.

2. Program

2.1. "Regular Classes" means all weekly classes, courses, workshops and programmes developed, offered and conducted by the School each term other than the Workshop;

2.2. "Workshop" programmes include the "December 2026 Workshop", meaning all classes, courses, workshops and programmes developed, offered and conducted by the School and/or its staff for the Student, independently of and outside Regular Classes;

3. Application and Deposit

3.1. No deposit or application fee is payable for December 2026 Workshop enrolment at the School.

4. Early Withdrawal

4.1. Except as expressly provided in clause 6, fees paid for the Workshop are strictly non-refundable.

5. Fees

5.1. Workshop fees are billed and payable in full before the commencement of the first lesson of the Workshop, covering all classes enrolled for during the Workshop period.

5.2. Where any fee or part of a fee remains unpaid after the due date, the School reserves the right to:

5.2.1. Demand payment in full of all fees outstanding to that date; and/or

5.2.2. Cancel the registration of the Student without any refund of fees collected to date.

5.3. The School reserves the right to terminate the enrolment of a Student if the account remains outstanding after a final written reminder has been served.

6. Cancellation, Amendment and Rescheduling

6.1. The School reserves the right to cancel, amend or reschedule the Workshop by providing notice to the Parent **at least 7 calendar days** before the scheduled commencement date, with a full refund of fees paid.

6.2. Any Parent's request to reschedule a session to another date or timing must be submitted in writing and received by the School. Should no alternative date or timing be found suitable for both the School and the Parent, the following refund terms apply:

6.2.1. If the written request is received by the School **more than 50 hours** before the scheduled commencement of the session, the Parent is entitled to a **full refund of the session's fees**;

6.2.2. If the written request is received by the School **less than 50 hours** before the scheduled commencement of the session, the **session's fees will not be refundable**;

6.3. Where **no written request** is submitted and received by the School before the scheduled commencement of the session, the **session's fees will not be refundable**;

6.4. A maximum of **only one reschedule** by the Parent is allowed throughout the whole Workshop period, unless supported by valid reason(s) accepted at the School's discretion.

6.5. The School may consider and approve all other refunds and related amendments on a case-by-case basis at its sole discretion.

6.6. All refunds will be made within 14 days after the School approves the refund.

7. Admission and Termination

7.1. The School reserves the right to refuse admission to, or terminate the enrolment of, a Student where the School has reason, in its opinion, to determine that permanent exclusion or removal is required. The School shall not take such action without good cause and, where possible, will conduct a full consultation with the Parents prior to the termination.

8. Liability

8.1. Nothing in these Terms excludes or limits the School's liability for death or personal injury caused by its negligence, for fraud, or for any liability that cannot be excluded under Singapore law.

8.2. Subject to clause 8.1, the School shall not be liable for: (a) loss of or damage to property belonging to the Student or Parent brought onto or left at the School's premises; (b) injury, loss or damage sustained during the Workshop, except where caused by the School's negligence; (c) the Student's safety or whereabouts after the Student leaves the School's premises or the supervision of the School's staff (including under clause 11.4); or (d) any claim arising from a medical condition or history not disclosed under clause 13.1 or the Acknowledgement, the Parent's breach of these Terms, or the Student's wilful misconduct.

8.3. Subject to clause 8.1, the School's total liability arising out of or in connection with the Workshop shall not exceed the fees actually paid for the Workshop.

8.4. The Parent shall indemnify the School against claims, losses and reasonable costs brought by third parties and arising from the Student's wilful misconduct or the Parent's breach of these Terms.

8.5. If the Student falls ill or is injured during the Workshop and the Parent cannot be contacted, the Parent authorises the School to seek emergency medical treatment for the Student and to contact the emergency secondary contact named in the Registration Form. The Parent shall be responsible for any resulting medical expenses.

9. Personal Data Protection

9.1. The Parent hereby consents to the School collecting and using personal data for operations, marketing, publication and publicity purposes, including but not limited to class progress updates to the Parent and photography at workshops.

9.2. Photographs or films of Students may appear on the School's website, social media or advertisements. These media may be used before, during or after the Student's enrolment with the School.

9.3. If the Parent does not wish the Student to appear in any of the above, the Parent must notify the School in writing at the time of application or during the Student's enrolment with the School.

10. Intellectual Property

10.1. All programme materials provided for the Workshop, including but not limited to notes, worksheets and slides, belong to the School and are copyrighted. Students and Parents are strictly not allowed to share, sell, distribute and/or reproduce these materials outside of the class by any means. The materials are not to be transmitted in any way, except for the Student's own personal use.

10.2. Voice and video recording by Student or Parent is strictly prohibited throughout the session. Photos and videos may be taken during the sessions by the School, and may be used for marketing and promotional purposes by the School, unless opted out in writing.

11. Parental Obligation

11.1. Workshop sessions are held according to the schedule published in the Workshop Registration Form, and it is a contractual obligation on the part of the Parent to ensure that the Student attends classes punctually.

11.2. No replacement or extension of the class will be conducted if the Student arrives late. The Student will continue with the rest of the class and will be released according to the class schedule.

11.3. The Parent must inform the School in writing of any potential or prolonged absence of the Student.

11.4. The School will provide a 15-minute grace period after the end of class for the Parent to collect the Student. The School does not supervise the Student outside this period and shall not be liable for the Student's safety after this period, or if the Student leaves the centre's premises without an instructor's permission or for any other reason.

11.5. The Parent will not be allowed to attend the class with the Student, unless granted special permission by the School.

11.6. It is not part of the School's obligations to send reminders for the Student to attend any class. In the case that the Student fails to attend the arranged classes, the class will be forfeited, subject to clauses 6.3 and 6.4, and no refund will be issued.

12. Students' Progress Report

12.1. A Student's progress report may be obtained upon written request to the School.

12.2. On the request of the Parent, the progress report may be transferred to the Parent in a verbal or written form.

12.3. The progress report will be available no earlier than 5 business days after the School receives the written request.

13. Special Educational Needs Students

13.1. The Parent must inform the School of any academic, physical or behavioural issues relating to the Student prior to formal enrolment application. In such cases, all relevant supporting documentation will be requested. Failure to inform the School of any relevant issues may jeopardize the enrolment or continued enrolment of the Student.

13.2. Where a Student with Special Educational Needs is enrolled with the School, subsequent ongoing placement will be based upon the Student's ability to continue to function independently within the School's regular programme and where the placement does not adversely affect the learning or well-being of other Students.

13.3. A provisional or, in the case of behavioural issues, a probationary placement may be offered. In such cases, the Student may be requested to terminate their enrolment if this is considered to be in the best interests of the Student and/or the School community as a whole.

14. Governing Law

14.1. This agreement is governed by the laws of Singapore, and the parties submit to the non-exclusive jurisdiction of the courts of the Republic of Singapore. A person who is not a party to this agreement has no right under the Contracts (Rights of Third Parties) Act 2001 to enforce any of its terms.

15. Reservation of Rights

15.1. The School reserves the following rights:

15.1.1. To alter the content, nature and venue of a programme, subject to clause 6.1 where a session or the Workshop is cancelled, amended or rescheduled;

15.1.2. To alter the details of any published information at any time;

15.1.3. To alter the method of payment if deemed necessary at any time.

16. Amendments

16.1. The School may amend these Terms or issue new Terms from time to time. Amendments take effect from the date the School notifies the Parent by email to the address in the School's records and/or posts the updated Terms on the School's website, and apply to enrolments commencing after that date.

17. Miscellaneous

17.1. The School shall not be liable for any loss suffered by the Student resulting from any event that is beyond the reasonable control of the School.

17.2. The School shall not be liable for any error, omission or misstatement in the School's website, literature or publications.

17.3. The School reserves the right without prior notice to make changes as deemed appropriate with regard to teaching staff, course offerings, curricula, academic policies, and/or other rules and regulations affecting Students.

Acknowledgement

1. Payment must be made in advance before commencement of the scheduled session. Class slots/ timing cannot be reserved/guaranteed if payment is not received before the start .

如继续报读学校课程，必须在课程时间开始前提交学费。

2. Priority will be given to Students whose payment is made during the renewal period.

校方将为在课程时间开始前支付了学费的学生优先安排课程。

3. Payment mode is via PayNow only.

付款方式限于: PayNow

4. I will not hold Node Robotics and its staff responsible for any error or omission regarding my failure to disclose any existing or past health conditions, and that it is my duty as a parent/guardian to keep Node Robotics updated should there be any changes to the abovementioned information provided by me.

我明白在以上申报的身体资料如存在误报、漏报等情况时，校方将不会为其后果承担任何责任。作为家长或监护人，如若以上资料有任何更改，我必须及时通报学校改正

5. I understand and declare that the above information provided by me is true and accurate to the best of my knowledge and belief. By signing this, I fully understand ALL TERMS AND CONDITIONS OF ENROLMENT.

我明白并且申明以上提供的资料为准确无误的。签名此文件表示我已完全了解所提的条规与细则。

Name of Student: _____

Name of Parent: _____

Signature: _____

Date signed: _____

Node Robotics Workshop Registration Form

Workshop Enrolled	Dec' 2026 Holiday Program	Location*:	
Date of Workshop Sessions*		Session Timeslots *	
Full Name of Student *		Gender*	
Age of Student *		Primary School Level*	
Full Name of Parent/ Guardian *		Relationship with Student*	
Parent/Guardian Phone Number *		Parent/Guardian Email Address *	
Name of Emergency Secondary Contact *		Relationship with Student*	

Workshop Enrolled	Dec' 2026 Holiday Program	Location*:	
Emergency Secondary Contact Phone Number*			
Any Specific Medical/ Dietary Information *			
How did you come across our School and programmes?			
I agree to be contacted for a post workshop follow up and for programmes and services marketed by Node Robotics and/or its authorised partners via my contact particulars.			Yes / No
I consent to the School collecting and using personal data for operations, marketing, publication and publicity purposes, including but not limited to class progress updates to the Parent and photography at workshops.			Yes / No

* Denotes mandatory fields

Your data privacy is our priority and we will ensure that your personal data shared with us will not be shared with any unauthorised party. By signing this form, I consent to Node Robotics and its authorised partners collecting, using and/or disclosing my personal data for the purpose of processing, handling & managing my participation in the event stated herein.

Signed by,

(Parent) (School Representative)